

Response Summary:

William James College is committed to fostering a safe, respectful, and inclusive learning and working environment for all. The College considers acts of discrimination, harassment, and retaliation (including sexual misconduct) unacceptable and antithetical to its commitment to an inclusive community.

This secure form should be used to report information to the William James College Title IX Director/Coordinator, related to an alleged violation of the Equal Opportunity, Harassment and Non-discrimination Policy for All Faculty, Students, Employees, and Third Parties by a member of the William James College community or a visitor to William James College.

Incidents reports are monitored during regular college business hours (Monday-Friday from 8:30 AM to 4:30 PM). **If you are experiencing an emergency, desire immediate assistance, or if there is imminent risk to your well-being or that of another person, please call 911 or contact the Newton Police at 617-796-2100.**

Q: Who can use this reporting form?

A: Anyone.

Q: What happens when I submit this report?

A: The College will address all reports of discrimination, bias, harassment and retaliation as well as reports of sexual harassment, gender-based discrimination, sexual assault, dating violence, domestic violence, stalking, and other types of sexual misconducts in a manner that is prompt, fair and equitable with the information that is shared. The Title IX Coordinator will assess the harm to both individuals and the community and will respond in light of available information and any requests for confidentiality.

Q: Will the Title IX Coordinator contact me?

A: If you provide your name and your contact information, yes. We will want to acknowledge and follow-up on your report, check-in with you to learn what resources and support you might want or need, and make sure that you have been provided important information about options and next steps.

Q: What does NOT happen when I submit this report?

A: This form does not initiate the adjudication process. This form provides you with an opportunity to provide the Title IX Coordinator with information related to discrimination, bias, harassment and retaliation including sexual harassment, gender-based discrimination, sexual assault, dating violence, domestic violence, stalking, and other sexual misconduct. If you are a person who believes they have experienced this misconduct, you may, if you choose, file a complaint to initiate the process.

Q: I am not sure if I should file this report. Can I talk to someone about my questions without providing details about the information I'm considering reporting?

A: Absolutely. William James College has confidential employees who you can speak with without the fear of submitting your name or discussing your situation with the Title IX Coordinator. All other members of the faculty and staff are required to report your situation to the Title IX Coordinator(s).

Confidential Employees:

Sheldon G. Aaron

Assistant Professor, Counseling and Behavioral Health Department
sheldon_aaron@williamjames.edu

Joan Axelrod

Director of the Academic Resource Center
joan_axelrod@williamjames.edu

Dr. Robyn Bratica

Associate Professor, School Psychology Department Director, MA/CAGS in School Psychology
robyn_bratica@williamjames.edu

Dr. Matthew Carper

Assistant Professor, Clinical Psychology Department, Associate Director, Center for Psychological Science,
matthew_carper@williamjames.edu

Ellen Collins

Associate Director of Payroll and Benefits
ellen_collins@williamjames.edu

Amanda Omalek

Department Coordinator, Organizational and Leadership Psychology Department
amanda_omalek@williamjames.edu

Dr. Marta Pagan-Ortiz

Assistant Professor, Clinical Psychology Department
marta_paganortiz@williamjames.edu

Dr. Susan Powell

Professor, Counseling and Behavioral Health Department
susan_powell@williamjames.edu

You may also speak with the Title IX Coordinators. Speaking with either of them **is not** confidential:

Daniel Brent

Vice President for Finance and Operations (Also known as the Administrator and Deputy Coordinator for Employees)
Room 543
(617) 327-6777, extension 1532
dan_brent@williamjames.edu

Dr. Ann Coyne

Dean of Students (Also known as the Administrator and Deputy Title IX Coordinator for Students)
Dean of Students Office, Suite 448
(617) 327-6777, extension 2241
ann_coyne@williamjames.edu

Q: *Are there any supportive measures to assist me with this incident?*

A: The College wants to support persons affected by discrimination, bias, harassment, retaliation including sexual harassment, gender-based discrimination, sexual assault, dating violence, domestic violence, stalking, retaliation and other sexual misconduct. Support and on and off-campus resources are available in many forms and available regardless of whether you choose to submit a report, and/or move forward. If you are a WJC community member, please consider contacting [Daniel Brent](#) or [Dr. Ann Coyne](#).

You may find more information about support and resources [here](#).

Q: *Do I have to provide my name?*

A: No. You can elect to report anonymously. Please note that anonymous reports may limit the College's options for response. Your privacy is very important to us. We will make every effort to respect your privacy. Please be aware, however, in certain circumstances involving safety or criminal action, we may not be able to guarantee complete anonymity. Regardless of the situation, matters are always handled discretely and in conformity with the College privacy policies, and, if you are a student, information about individuals with a legitimate need to know. The College has strong retaliation policies that protect individuals who report incidents or participate in an investigation.

Filing this complaint form digitally fulfills the regulatory requirement of a signed complaint. This form may be completed by any member of the William James College (WJC) community who has experienced or otherwise become aware of an incident that may constitute a violation of the Equal Opportunity, Harassment, and Non-Discrimination Policy for all Faculty, Students, Employees, and Third Parties. Please complete this form to the best of your ability.

Q3. Today's Date:

11/05/2022

Q28. Would you like to remain anonymous as the reporter of this incident?

- No, I am ok to share my identity with the Title IX coordinator

Q4. Reporter's Name (Your First and Last name):

William James

Q6. Your Phone Number:

857-456-7890

Q7. Your Email Address:

school@wellsave.com

Q10. Your preferred method of contact:

- Email

Q9. Your College Role:

- Graduate Student

Q8. Date of Incident:

11/05/2024

Q11. Time of Incident (AM or PM):

10AM

Q12. Incident Location:

- Campus Building

Q13. Type of Incident:

- Discrimination

Q15. Protected Class(es) Basis for Report:

- Race

Q16. Name of Person impacted by this incident.

First Name:

William

Q29. Last Name:

James

Q18. Impacted Person's College Role:

- Student

Q19. Impacted Person's Phone Number:

857-576-8577

Q21. Impacted Person's Email:

xyz@gmail.com

Q22. Name of Alleged Perpetrator (first and last name please, if possible):

abc

Q28. Perpetrator's College Role:

- Graduate Student

Q31. Perpetrator's Phone Number:

857-789-4569

Q32. Perpetrator's Email:

abc@gmail.com

Q30. Please describe the incident in detail.

Graduate student abc has consistently referred to marginalized students in a derogatory manner. Specifically, abc has said "-----." this has impacted me as a member of a marginalized community.

Supporting Documentation

Photos, video, email, and other supporting documents may be attached below. 5GB maximum total size. These are not required, but can be helpful if you have them.

Q29. Attachments require time to upload, so please be patient after submitting this form. Choose Files below.

[\[Click here\]](#)

Q40. Signature:

[\[Click here\]](#)

Q41. Today's Date:

11/05/2024

Embedded Data:

N/A